

Appendix A



COMMONWEALTH OF PENNSYLVANIA PENNSYLVANIA DEPARTMENT OF THE AUDITOR GENERAL

Act 44 Auditee Reporting Form (School District Audits)

The Department of the Auditor General provides this form for every school district to report its adoption of the Department's recommendations in its most recent audit pursuant to Act 44 of 2017 amendments to The Fiscal Code regarding Auditee reporting requirements and the Department's STATEMENT OF POLICY and FORM in 4 Pa. Code Part XIV published in the Pennsylvania Bulletin on February 10, 2018.

Within **120 business days** of the publication of the audit listed below, the school district must submit a response to the Department detailing the adoption of the Department's recommendations, or the reason why recommendations have not been adopted.

AUN:	103021252	School:	Bethel Park School District	CAN:	125535
Audit Period:	July 1, 2016 to June 30, 2020	Findings:	One	Recommendations:	Three

District Response: (Textbox below will expand or attachments can be added as necessary)

Finding: District agrees with the finding on overpayment of student transportation for the years 2016-2020.

Recommendation 1: Written procedures will be developed to document all transportation requests. These requests will be documented and classified appropriately by district personnel and reviewed by a supervisor to ensure accuracy. In addition, training will be provided to transportation personnel on the proper use of the current software begin utilized.

Recommendation 2: Data for the 2020-2021 transportation report were reviewed and corrected prior to submission of the report to PDE.

Recommendation 3: As part of the written procedures, the district will annually review written requests for transportation annually prior to submission of the PDE report to ensure accuracy of the date being reported.

Note: Pursuant to Section 1.5 of Act 44, if the Auditee fails to respond to the Department's recommendations within **120 business days**, the Department will notify the Governor and the Chairpersons and Minority Chairpersons of the Appropriations Committees of the Senate and the House of Representatives, which may consider an Auditee's failure to respond to the Department's audit when determining the Auditee's future appropriations.